



Return this form to Reception or scan and email to busbookings@rggs.qld.edu.au

Safe Travel for Students Conditions

Please read and acknowledge your acceptance of these conditions by signing the reverse of this page as indicated.

The Rockhampton Girls Grammar School offers three bus services to cater for transportation both before and after school for our students who are booked in advance to use the services. Please review the terms and conditions and information contained here and submit the Bus Booking form to busbookings@rggs.qld.edu.au or hand in to Reception. A staff member will contact you and confirm your booking.

Bookings are essential and must be made using this form. No child will be permitted to use the bus service without this signed form received at Reception. Once a child is registered and booked, a seat is allocated for the term and is no longer available to other students. The fees will be charged per term and payable in advance with your regular term billing. To cancel your booking, two weeks' notice is required. Once the termination notice has been provided for any remaining weeks of the term a credit may be applied to your account.

We will endeavour to cater to requests for emergency bookings if possible. This will depend on seat availability and whether this bus booking form has been completed. Please phone the school in advance to make these arrangements on **07 4930 0900**.

DEPARTURES

In order to maintain the schedule **students must be at their bus stop, five minutes before the scheduled time**. The bus cannot wait for students who are not at their designated stop, nor will they turn around if you arrive as the bus has pulled out of the bus stop. Students will be advised at 2.55pm to report to the bus stop on Agnes St for a 3.00pm departure.

Traffic, road conditions, and other circumstances may influence bus schedules, but the School will make every effort to keep the listed pick-up/drop-off times.

Students Prep – Year 6

- Students will only be dropped off at the nominated bus stop, as you list on this form. Variations to pick-up/drop-offs must be advised by email to busbookings@rggs.qld.edu.au. Afternoon drop-offs must be advised prior to 2.30pm and confirmed by a staff member. Pick-ups must be advised by 4.00pm the day prior to the request to change and confirmed by a staff member.
- If you are not at the designated bus stop to collect your daughter, the child will not disembark the bus. The driver will attempt to contact the nominated emergency phone number/s listed on this form to arrange collection. If the child is not picked up by an authorised person (parent or nominated care giver) the child will remain on the bus and will be returned to the School's After School Hours Care facility for your collection (Additional costs apply). Every child will need to be registered with the Afterschool Hours Care facility "Skippy's OSHC on The Range" to use this bus service, therefore, will be required to fill in a registration form at the After School Hours Care Facility. Refer <https://www.rggs.qld.edu.au/out-of-school-hours-care> for more information on how to register.

Students Years 7 – 12

- Students will be dropped off at the bus stop of their choice unless otherwise requested by you on this form.

BEHAVIOUR

Students will behave courteously and respectfully in accordance with the **CODE OF BEHAVIOUR POLICY (RGGS-061-POL)**. Students must follow reasonable instructions from the driver, these may include wearing a seat belt properly, where one is available, and remaining seated at all times. Depending on the degree of misbehaviour, students may have their bus services suspended or may be refused travel on the bus. The Principal has the right to take additional disciplinary action against a student under the school's policies related to student behaviour for any breach of the Code of Behaviour.



Fees	Weekly Charge	Sibling Discount
Gracemere (Including Alton Downs)	\$31.75	2 nd Child – 10%
Capricorn Coast	\$52.50	3 rd Child – 20%
Rockhampton	\$31.75	4 th Child – 33%

Bus Run	Contact Details	Bus Registration
Gracemere (Including Alton Downs)	0483 850 643	Rosa - XQ03RW
Capricorn Coast	0483 824 722	Scania - 01GGS
Rockhampton	0480 398 951	King Long - 234VZZ

Register your daughter:	
Child One	
First Name:	Last Name:
Year Level:	Medical Conditions:
Child Two	
First Name:	Last Name:
Year Level:	Medical Conditions:
Child Three	
First Name:	Last Name:
Year Level:	Medical Conditions:
Child Four	
First Name:	Last Name:
Year Level:	Medical Conditions:

Select your Schedule:
Bus bookings are a weekly charge; however, for bus driver records and roll marking for Students Prep to Year 6, please indicate the days your daughter will be utilising the service.
Mornings Required
☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday
Afternoons Required
☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday



Select your Route:			
Rockhampton			
Bus Stop Location	Morning Departure	Afternoon Arrival	Selection
Stop 1 – Rockhampton Base Hospital Bus Stop	8.05am	3.05pm	☐
Stop 2 – St Joseph's Wandal School Bus Stop	8.03am	3.07pm	☐
Stop 3 – Eventide, Campbell Street Bus Stop	8.00am	3.10pm	☐
Stop 4 – Musgrave Street, Red Rooster Bus Stop	7.53am	3.18pm	☐
Stop 5 – Corner Dean & Elphinstone St Bus Stop	7.49am	3.21pm	☐
Stop 6 – Mt Archer State School, Thozet Rd Bus Stop	7.45am	3.27pm	☐
Stop 7 – Duthie Ave & Flowers Ave Bus Stop	7.40am	3.32pm	☐
Stop 8 – Frenchville State School Bus Stop	7.36am	3.36pm	☐
Stop 9 – Norman Road & Richardson Road Bus Stop	7.31am	3.41pm	☐
Stop 10 – Norman Road Nursing Home Bus Stop	7.29am	3.43pm	☐
Stop 11 – Norman Rd University Entrance	7.27am	3.45pm	☐
Stop 12 – Parkhurst State School Bus Stop	7.17am	3.55pm	☐
Stop 13 – Glenmore State School Bus Stop	7.07am	4.05pm	☐
Stop 14 – Stockland Shopping Centre Bus Stop	6.55am	4.15pm	☐



Capricorn Coast			
Bus Stop Location	Morning Departure	Afternoon Arrival	Selection
AM only – East Street Bus Stop	8.00am	-	☐
Stop 1 – Lakes Creek Rd at Dorly St Bus Stop	7.50am	3.17pm	☐
Stop 2 – Cawarral turn off on Emu Park Rd	7.34am	3.30pm	☐
Stop 3 – Emu Park State School, Emu Park	7.21am	3.45pm	☐
Stop 4 – L'Amor Holiday Apartments, Lammermoor (Beach side AM, Apartment side PM)	7.02am	4.00pm	☐
Stop 5 – Cedar Park Bus Stop	6.59am	4.05pm	☐
Stop 6 – Hill St Bus Stop	6.52am	4.12pm	☐
Stop 7 – Yeppoon Central Shopping Centre Bus Stop	6.46am	4.16pm	☐
Stop 8 – St Brendan's School Bus Stop	6.40am	4.22pm	☐
Stop 9 – Doolool Rd, Bondoola Bus Stop	6.30am	4.33pm	☐
Gracemere (Including Alton Downs)			
Bus Stop Location	Morning Departure	Afternoon Arrival	Selection
Stop 1 – Corner Upper Dawson Rd & Parnell Street Bus Stop (Allentown)	8.05am	3.05pm	☐
Stop 2 – Lawrie St Bus Stop (Near BP, Gracemere)	7.54am	3.19pm	☐
Stop 3 – James St at John Oxley Dv Bus Stop (Gracemere)	7.50am	3.20pm	☐
Stop 4 – Corner Broadhurst Dv and Jamie Cr Bus Stop (Gracemere)	7.47am	3.23pm	☐
Stop 5 – St Pauls Catholic Primary School Bus Stop (Gracemere)	7.43am	3.26pm	☐
Stop 6 – Corner Oregano Av and Sage St Bus Stop (Gracemere)	7.39am	3.28pm	☐
Stop 7 – Waraburra State School Bus Stop (Gracemere)	7.35am	3.30pm	☐
Stop 8 – Corner Ridgeland Rd and Pandora Rd Bus Stop (Alton Downs)	7.10am	3.55pm	☐
Stop 9 – Corner Yaamba Rd and Colliver Rd Bus Stop (Alton Downs)	7.05 am	4.00pm	☐



Authorised Contacts:

Please list the authorised person/s to pick up students from designated bus stops.

Contact One

First Name:

Last Name:

Relationship:

Phone Number:

Contact Two

First Name:

Last Name:

Relationship:

Phone Number:

Contact Three

First Name:

Last Name:

Relationship:

Phone Number:

Contact Four

First Name:

Last Name:

Relationship:

Phone Number:

Consent and Signature:

I acknowledge and agree to the Safe Travel of Students conditions as set out in this form.

Parent Name:

Date:

Parent Signature: